



## SOCIAL SECURITY

Office of the General Counsel  
San Francisco Region

### **ATTORNEY RECRUITMENT**

#### **Would you like to –**

- Argue before the Ninth Circuit Court of Appeals?
- Be appointed as a Special Assistant United States Attorney to represent the Social Security Administration in federal court litigation?
- Take and defend depositions in complex and sensitive litigation?
- Handle your own caseload of complex and challenging litigation and client-advice matters?
- Hone your legal skills and learn new areas of law while working in a family-friendly, flexible environment?

Attorneys in the Office of the General Counsel (OGC) of the Social Security Administration (SSA) face these types of challenges and opportunities each day.

OGC attorneys provide comprehensive legal advice and representation supporting the administration of SSA's programs and the development of national policies and procedures. Attorneys are given significant responsibility for their own caseloads, but also receive intensive mentoring, training, and support.

OGC is looking for talented, articulate, and enthusiastic attorneys with superior academic qualifications, as well as excellent research, writing, and communications skills. If you are ready to make a difference in people's lives while challenging your mind and developing your career, consider joining our dedicated team of attorneys.

#### **Major Duties:**

Attorneys in OGC partner with the Department of Justice to represent SSA in program and general litigation before federal district and appellate courts. They represent SSA before administrative agencies and provide legal advice on matters ranging from family and trust law to employment law and labor relations. OGC attorneys also deal with torts, ethics, bankruptcy, civil rights matters, Freedom of Information Act and Privacy Act issues.

OGC offers a collegial environment in which experienced attorneys are eager to share their expertise. Attorneys often have early opportunities to argue cases in courts of appeals and provide advice on issues of first impression, such as implementing new statutory mandates.

SSA's San Francisco Region encompasses the states of Arizona, Nevada, California and Hawaii. Attorney positions are located at 160 Spear Street, San Francisco, CA. San Francisco locality pay for General Schedule positions applies. <https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/salary-tables/18Tables/html/SF.aspx>

### **Required Qualifications:**

Applicants **must hold a law degree** from a School of Law accredited by the American Bar Association. Applicants must be a member **in good standing** of the Bar of a State, the District of Columbia, or the Commonwealth of Puerto Rico.

### **How To Apply:**

Please submit the required documents and information requested below to [SF.OGC.Recruitment@ssa.gov](mailto:SF.OGC.Recruitment@ssa.gov).

1. Cover Letter.
2. Resume.
3. Law school transcript only (Unofficial transcripts are acceptable).
4. Proof of active bar membership.
5. List of professional references.
6. A legal writing sample that reflects your own work, **no more than 15 pages**. Your sample must be sanitized or redacted to prevent possible Privacy Act violations. Writing samples will be critiqued based on your ability to analyze a legal problem and clearly and concisely articulate legal rationale.

The Federal Government is an Equal Opportunity Employer.

SSA PROVIDES EQUAL OPPORTUNITY FOR ALL PERSONS WITHOUT REGARD TO RACE, COLOR, AGE, NATIONAL ORIGIN, GENDER, DISABILITY, SEXUAL ORIENTATION, MARITAL STATUS, PARENTAL STATUS, POLITICAL AFFILIATION, AND CONDUCT NOT ADVERSELY AFFECTING EMPLOYEE PERFORMANCE.

### **WHAT TO EXPECT NEXT:**

Applicants considered for selection may be required to provide additional writing samples or official transcripts. Reference checks and background investigations will be necessary for selected candidates.